

SF-1**PRINTING AND BINDING REQUISITION**
to the Public Printer of the United States*** Required Fields**

JACKET NO. (For GPO Use Only)

☐ Red
☐ Black
☐ Blue

REQUISITION NO. *

MMA-PR5201-20130026

CLASSIFICATION *Classified ☐ Yes ☐ No SBU ☐ Yes ☐ No PII ☐ Yes ☐ NoEXEMPT FROM REQUIRED DISTRIBUTION TO FEDERAL DEPOSITORY LIBRARIES
☐ Strictly for administrative or operational purposes ☐ Copyright restriction ☐ Not published with Federal funds

FROM (Department or Government Establishment)

US Department of Transportation USMMA

BUREAU/OFFICE

PUBLICATION TITLE

EXAM BOOKLETS (BLUE)

QUALITY LEVEL

DATE PREPARED

02-20-13

QUANTITY (Units of Finished Product)

5,000

FINISHED PRODUCT

☒ Books/Pamphlets☐ Pads☐ Forms (Sheets)☐ CD/DVD☐ Labels☐ Envelopes☐ Sets☐ Other☐ Rush (Premium Surcharge Authorized)☐ Open Requisition

PREVIOUS JACKET/REQ. NO. (If Reprint)

FORM NO.

ISBN

IF AVAILABLE ONLINE

http://

THIS ORDER RIDES (Department)

(Requisition No.)

(Jacket No.)

STRAP WITH REQUISITION NO.

GPO IN-HOUSE SERVICES (Prior contact required for each service—attach estimate)

☐ Graphic and Multimedia Design ☐ Web Services ☐ Preflight ☐ Other

GPO In-House Distribution Services

☐ Mailing ☐ Storage ☐ Mailing List Maintenance

Security & Intelligent Documents

☐ Secure Federal Credentials

BILLING ADDRESS CODE (BAC) * AGENCY LOCATION CODE (ALC) APPROPRIATION CHARGEABLE/OBLIGATION NO.

PURCHASE CARD NO. (☐ Call for Purchase Card No.) EXP. DATE NAME AS IT APPEARS ON PURCHASE CARD

PHONE NO. OF CARDHOLDER

EMAIL OF PURCHASE CARDHOLDER

TREASURY ACCT. SYMBOL (TAS)

LINE OF ACCOUNTING/DOCUMENT REFERENCE NUMBER (Info Will Appear on IPAC as Entered)

70131750MA-2013-1PDA000010-0000540000-24090-61000600

FURNISHED (Electronic media must include Form 952)

☐ Files sent via FTP or Email ☐ CD/DVD ☐ Copy ☐ Negative ☐ Other Qty: ☐ Materials to be furnished by (date):**PROOFS**☐ Content ☐ Inkjet ☐ High Resolution ☐ Prior to Production Samples ☐ Electronic Soft Proof

DAYS DEPT. WILL HOLD PROOFS

PRESS SHEET INSPECTION

☐ No. of Hours Notice

DELIVER PROOFS TO (PO Box not acceptable, include contact phone number):

COVER PAPER (JCP number [If Known] and Grade, Color, Finish and Basis Weight)

COVER INK(S) (Black, 4-Color Process, Pantone #)

COVER COATING TYPE

☐ List Other Paper & Ink Materials Below in Additional Information

TEXT PAPER (JCP number [If Known] and Grade, Color, Finish and Basis Weight)

TEXT INK(S) (Black, 4-Color Process, Pantone #)

TEXT COATING TYPE

PLEASE SEE SAMPLE

DIGITAL PRINT ACCEPTABLE

PRINT

☐ One Side Only☐ Head to Head☐ Head to Foot

INDICATE WHICH COVERS PRINT

☐ 1 ☐ 2 ☐ 3 ☐ 4

EMBOSS

PERFORATE

SCORE

POSITION

NUMBERING (Inclusive)

Ink (Color)

SIZE FLAT (Inches)

FOLD TO (Inches)

SIZE TRIMMED PAGE (Inches)

BOOKS/PAMPHLETS

NO. OF TEXT PAGES

PAPER COVERS (Self)

(Separate)

STITCH (Side)

(Saddle)

(ULC)

PASTE ON FOLD

LOOSELEAF

TAPE

COMB

COIL

PERFECT BOUND

SEW

CASE BOUND

(Material and Color)

PAD/SETS (Position)

(Sheets in Pad)

(Sets in Pad)

(Sheets in Set)

(Chipboard Required)

CARBON INTERLEAVE

PUNCH/DRILL

(No. of Holes)

(Diam.)

(Inches Center to Center)

(Position)

STAMP TITLE (Bindery)

Cover

Spine

Foil (Color)

COLLATE (Explain)

TAB DIVIDERS (Height of Tab)

Width of Cut (1/5 etc.)

(Position)

REQUESTED DELIVERY DATE

03-15-13

KRAFT WRAP

☐ (Qty)

SHRINK FILM

☐ (Qty)

BAND IN SETS

☐ (Qty)

SUITABLE

☐

OTHER PACKAGING (Specify)

☐ (Qty)

PACK IN CARTONS

☐

DELIVER PRODUCT TO:

RETURN FURNISHED MATERIALS TO:

☐ Distribution List AttachedDigital Deliverables Requested - Format: ☐ Native ☐ PDF☐ Supplemental Information AttachedPurchase Order: 3-00001DTMA-95-X-2013-0903
Estimated Amount: \$1,500.00
Sample is included.

FOR ADDITIONAL INFORMATION CONTACT (Name)

LT John P Curran

TELEPHONE

516-726-6148

☐ PRICE APPROVAL REQUIRED IF EXCEEDS \$

EMAIL

curranj@usmma.edu

FAX

516-773-5717

ESTIMATE (For GPO Use Only)

INCLUDES FREIGHT

☐ Yes ☐ No

I certify that this work is authorized by law and necessary to the conduct of the business of the above-mentioned Government establishment.

Standard Form 1, April 2010

Title 44 of the U.S. Code Control No. 1-110

AUTHORIZING SIGNATURE (Must be on file with GPO) *

Title

PREVIOUS EDITION NOT USABLE

JOHN PULSINELLI

COMMANDANT DEPT

20 FEB 2013

